**Draft Focus Group Questions for AVP Basic Workshop**

*May 2017*

*The session should either be recorded, or if the group declines, then detailed, legible, notes should be taken by someone who has not facilitated any of the workshops attended by the group participants. It is suggested that AVP be responsible for transcribing the recording.*

*Materials required: Digital recorder (can be loaned from STARTTS research team). Note-taking materials.*

**Introduction**

*Points to cover:*

* *Aim of focus group discussion is to evaluate AVP to learn more about its benefits and find ways to improve it.*
* *Feedback and suggestions will be analysed to identify common themes outlined by the group as a whole – individuals will not be identified in any reports.*
* *Appeal for honesty – no right or wrong answers.*
* *Participation is optional – anyone who does not want to be part of the discussion can step outside at any point, and we’ll let you know when we’re finished.*
* *Request permission to record session to ensure all comments are collected accurately. If group prefers not to be recorded, get permission to take detailed written notes instead.*

**Discussion questions based on program objectives**

1. Has this workshop affected your understanding of how to address and manage conflict?

*Optional follow-up questions if needed:*

*If yes:*

* *How/in what way?*
* *What was the most significant thing you learnt about managing conflict?*
* *How might this understanding assist you when conflict arises in the future?*

*If no:*

* *Why not?*

2. Do you think this workshop will impact on how much you engage with people from other communities?

*Optional follow-up questions if needed:*

*If yes:*

* *How/in what way?*
* *Which components of AVP have made you more willing to engage with people from other communities?*

*If no:*

* *Why not?*

3. Sometimes we may experience challenging situations that relate to cultural differences between people. For example, people may not understand or appreciate beliefs and practices from cultures other than their own. Do you think this workshop will change how you handle situations like this?

*Optional follow-up questions if needed:*

*If yes:*

* *How/in what way?*
* *Do you think this workshop will affect your ability to handle these situations calmly?*

*If no:*

* *Why not?*

**Exploring for unexpected outcomes**

4. Are there any other changes you’ve noticed as a result of this workshop?

*Optional follow-up questions if needed:*

* *What are the most important things you have learnt?*
* *Any changes in your thoughts or attitudes?*
* *Any changes in your emotions, in how you feel?*
* *Is there anything else that you would like to share about your experience with AVP that I have not mentioned?*

**Request for Feedback**

5. What have been the best or most useful aspects of AVP? Why?

6. What do you think we should differently next time?

**Review of Evaluation Process**

7. As you know, we have been evaluating the program this year, including this discussion and also asking you to complete a questionnaire before and after the workshop. How has this been for you?

*Optional follow-up questions if needed:*

* *Has it raised any difficulties or concerns for you? Can you tell me about them?*
* *Were there any positive aspects to the evaluation for you?*

8. Are there any changes we should make to the evaluation in future?

*Optional follow-up questions if needed:*

* *What do you think about the questionnaires?*
* *What do you think of the questions we discussed today?*
* *Is there anything else we should have asked about, but didn’t?*